



Constitution and Bylaws

Article I- NAME:

The Name of the institution shall be

NEWARK INTERNATIONAL AIRPORT MANAGERS COUNCIL

Article II- MISSION AND PURPOSES:

A. Newark International Airport Managers Council (NIAMCO) is comprised of senior managers from scheduled airlines and airport companies that operate at Newark Liberty International Airport. The Council's objective is to stimulate fellowship among airline, airport and business colleagues. NIAMCO supports charitable assistance to aviation related organizations that provide humanitarian services to area communities through fund raising events.

B. To establish and maintain for the use of its members, a suitable organization and structure to manage and maintain a spirit of cooperation.

C. Collect and disseminate information to the members with respect to matters which may affect more than one member at Newark Liberty International Airport.

D. To do all things possible to advance the objectives and purposes of the Managers Council.

Article III - MEMBERSHIP:

A. There will be two levels of defined membership, Full Membership and Associate Membership.

1. Full membership with voting rights is defined as any scheduled air carrier operating at Newark Liberty International Airport as eligible for membership with one or more representatives designated by the air carrier.

2. Associate Membership is defined as any business organization directly related to the airlines operations or passenger services, operating at Newark Liberty International Airport. Associate Membership may be granted upon receipt of two-thirds(2/3)of votes of the full airline membership. Associate membership is without voting rights. The one exception is the vote for the Transportation Person of the Year, which entitles each associate membership to submit one vote.

B. All applications for membership in the Managers Council shall be submitted in writing and each applicant agrees as a condition of membership that they will be bound by and obey all of the bylaws, set out in these bylaws.

C. Members may withdraw from membership in the Managers Council at any time by giving notice in writing to the Chairperson or other proper officer. Any or all currently paid dues will be forfeited by the exiting member.

D. Each participating company shall designate its local manager or representative at the airport to act as an official representative to the Managers Council for the purpose of receiving general correspondence, voting and acting as the official contact between the member firm or corporation and the Managers Council. Changes in representation shall be submitted in writing to the Secretary.

E. Each member airline shall be entitled to one (1) vote. Each member airline, in good standing, shall be entitled to one (1) expense paid delegate to attend the Conference sponsored by the Managers Council. Additional paying delegates from member airlines are encouraged. Full paying associate members are also encouraged to participate at this annual meeting.

Article IV- MEETINGS:

A. The Managers Council shall meet on the third Thursday of each month during each calendar year at the location designated by the Chairperson to receive reports covering the affairs of the Managers Council, elections as may be necessary and any other business that may properly come before the meeting. The Chairperson may have the option of changing the monthly meeting date.

1. Member airlines should have their member or designated alternate at all meetings.

B. Special meetings of the members of the Managers Council may be called by the Chairperson when, in their opinion, problems arise requiring action by the Managers Council prior to the next scheduled meeting date. The time and place of such meetings shall be determined by the Chairperson.

C. A quorum of the Managers Council shall consist of a simple majority of the total member airlines.

D. Any motion, proposition, resolution or suggested course of action placed before the Managers Council by any member shall be carried when an affirmative vote is made by a majority of the voting members.

ARTICLE V - OFFICERS:

A. Officers to be determined by an election process.

B. Term of Office one year (1), (October - October) with extension at the discretion of the airline membership.

C. Nomination to be made at the July meeting.

D. Ballot to be distributed to all members for tally and final results determined at August meeting.

E. Officers to be named as follows:

Chairperson (must be Full Member)

Co- Chairperson (must be Full Member)

Treasurer

Secretary / Social Media Director

Public Relations Director / Entertainment Committee

F: Progressive succession of officers i.e. Public Relations Director becomes Secretary / Secretary becomes Treasurer. Election held for a new Co-Chairperson and the Public Relations Director / Entertainment Committee. In the event that any officer is unable to complete one (1) year term, that office will be filled by another full member of an airline holding a position or at the discretion of Full Members.

ARTICLE VI - DUTIES OF OFFICERS:

A. It shall be the duty of the Chairperson to preside at all meetings of the Managers Council and to exercise general supervision over the affairs of the Managers Council. He/she, shall be Chairperson of the Executive Committee and an ex-officio member of all committees.

B. Vice-Chairperson / Entertainment Committee

Chairs the Entertainment Committee, Standing Committee for Annual Black Tie Transportation of the Year Awards Dinner and other social events. The Vice Chairperson / Entertainment Committee, in the absence of the Chairperson, shall preside at scheduled meetings.

C. The Treasurer

Treasurer will be responsible for all financial matters pertaining to the Managers Council.

D. The Secretary

The Secretary shall issue or cause to be issued notices for all meetings of the Managers Council or Executive Committee. The Secretary shall correspond with the members of the Managers Council, Executive Committee and special Committees for the purpose of exchanging information, recording opinions and votes, and the performance of any other duties as may be necessary to conduct business of the Managers Council and Executive Committee. These special Duties shall include the recording of minutes of meetings and issuing same to the member parties concerned.

ARTICLE VII - EXECUTIVE COMMITTEE:

The Executive Committee consists of the Officers of the Managers Council (Chairperson, Vice-Chairperson, Treasurer and Secretary). It shall hold meetings as often as is deemed necessary by the Chairperson. The Executive Committee shall consider the problems before the Council, and act as intermediary between the Managers Council and any agencies at Newark Liberty International Airport.

ARTICLE VIII - STANDING COMMITTEES:

The Executive Committee shall appoint annually the Chairperson and Membership of the Standing Committees. Each Committee shall meet and adjourn as it thinks proper. It shall function to oversee and to make recommendations to the Managers Council. Each Chairperson of the Standing Committees shall make a report to the Managers Council. The Standing Committees so formed shall, in the exercise of their power so designated, conform to any regulations that may be imposed on them by the Managers Council. Standing Committee vacancies will be filled as directed by members.

ARTICLE IX - SPECIAL COMMITTEES:

The Executive Committee may designate any of its powers to Special Committees consisting of such members as they think fit, and Special Committee so formed, in the exercise of its powers so delegated, conform to any regulations that may be imposed on them by the Managers Council. The Executive Committee shall select a Chairperson from among its membership. The Special Committee shall meet as it sees proper. The Special Committee shall function to make recommendations to the Managers Council.

ARTICLE X - AMENDMENTS:

The Constitution and Bylaws shall be for the mutual benefit of the Membership but may be amended only by a proposal for a regular or special meeting of the Managers Council and with a two-thirds majority vote of the full membership of the Managers Council.

ARTICLE XI - DUES:

Full airline members will be assessed \$550.00 per year billed on a yearly basis. The receipt for dues paid will be issued by the Treasurer upon request.

Associate members will be assessed \$200.00 per year billed on a yearly basis. The receipt for dues paid will be issued by the Treasurer upon request.

(2019)